



# TRINITY CATHOLIC SCHOOLS



## **Board of Directors Meeting Minutes Wednesday, May 28, 2025 3:30 pm; Trinity Junior High & High School**

**Present:** Melissa Eberts (1<sup>st</sup> Term – July 25), Brian Frank (1<sup>st</sup> Term – July 25), Msgr. Tom Richter, Al Wald (1<sup>st</sup> Term – July 27), Fr. Justin Waltz, Fr. Brandon Wolf

**Absent:** Bishop David D. Kagan, Fr. Grant Dvorak, Jared Erie (2<sup>nd</sup> Term – July 27), Fr. Robert Shea

**Others Present:** Tina Johnson, Josh Kralicek, DeAnn Scheeler, Marya Skaare, Fr. Christian Smith, JoLyn Tessier, Nikki Tyrrell

1. Call to Order

Vice President Msgr. Tom Richter called the meeting to order at 3:30 pm.

2. Prayer

Led by Msgr. Tom Richter

3. Approval of Agenda and Minutes

3.1 Agenda of May 28, 2025 [action]

Add 7.3 Renaissance Testing Results – Mr. Josh Kralicek (discussion)

MOTION BY: Fr. Brandon Wolf

SECONDED BY: Mrs. Melissa Eberts

To approve agenda of May 28, 2025 as amended.

Motion carried unanimously

3.2 Minutes of April 23, 2025 [action]

MOTION BY: Mr. Brian Frank

SECONDED BY: Fr. Brandon Wolf

To approve minutes of April 23, 2025 as presented.

Motion carried unanimously

4. Presentations - None

5. Financial Reports

5.1 Financial Report through April – Mrs. Tina Johnson [action]

Mrs. Johnson presented the financial report through April.

MOTION BY: Mr. Al Wald

SECONDED BY: Fr. Justin Waltz

To approve the April financial report as presented.

DISPOSITION: Motion carried unanimously

5.2 BOC Report – Mr. Jared Erie

Mr. Erie was not in attendance. Mrs. Skaare stated the meeting was short with no questions or concerns. There will be two new members in the coming months as both St. Wenceslaus and St. Joseph will have new Business Managers.

6. Old Business

6.1 Amended Articles of Incorporation – Mrs. Marya Skaare [2<sup>nd</sup> Reading - action]

Mrs. Skaare stated there were no changes on the Amended Articles of Incorporation from first reading.

The Diocese will assist us with filing paperwork to officially change our name from Dickinson Catholic Schools to Trinity Catholic Schools.

MOTION BY: Fr. Justin Waltz

SECONDED BY: Mrs. Melissa Eberts

To approve the Amended Articles of Incorporation as presented.

DISPOSITION: Motion carried unanimously

6.2 TJHS/THS Student Handbook Policy Updates – Fr. Christian Smith [2<sup>nd</sup> Reading - action]

Fr. Smith presented the 5.26 School Standard Dress Policy and 5.27 Electronics policy with minor changes suggested at first reading. School Standard Dress Policy also includes a change in the Prom section suggested by faculty removing 2-piece dresses as an option.

MOTION BY: Fr. Justin Waltz

SECONDED BY: Mr. Brian Frank

To approve the TJHS/THS Student Handbook Policy Updates as presented.

DISPOSITION: Motion carried unanimously

7. New Business

7.1 Approval to Merge Trinity Funds at CFWND – Mrs. Marya Skaare [action]

Mrs. Skaare requested the Board approve merging of TCS Foundation funds with the same-named funds at CFWND.

MOTION BY: Fr. Justin Waltz

SECONDED BY: Fr. Brandon Wolf

To approve the Merging of Trinity Funds at CFWND.

DISPOSITION: Motion carried unanimously

7.2 2025-2026 Student Handbooks – Mrs. Marya Skaare [action]

The 2025-2026 Student Handbooks have been updated to include the policies approved earlier in the meeting. All other changes were minor.

MOTION BY: Fr. Justin Waltz

SECONDED BY: Fr. Brandon Wolf

To approve the Merging of Trinity Funds at CFWND.

DISPOSITION: Motion carried unanimously

7.3 Renaissance Testing Results – Mr. Josh Kralicek (discussion)

Mr. Kralicek reviewed the results from the Renaissance testing for each grade level.

Reading proficiency has improved over last year. The ND+ results will be reviewed once they arrive.

8. President's Report & Administrative Summary (discussion)

Mrs. Skaare stated the new playground at Trinity North/ECC installation was postponed due to rain and will be completed in early June. The Cognia report was received today and we are approved for candidacy. There are several faculty and staff positions still open for next school year.

9. Next Meeting

Wednesday, July 30, 2025, 3:30 pm at Trinity Junior High & High School.

10. Adjournment and Closing Prayer

Meeting was adjourned at 4:15 pm. Fr. Brandon Wolf led closing prayer.

11. Executive Session - None